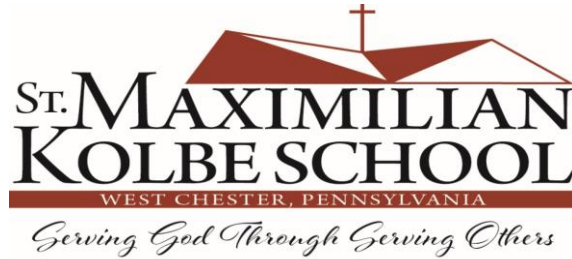


January 21, 2016



**Re: 2016-2017 School Registration and Fees –**  
**IMPORTANT: CHANGES FROM PREVIOUS YEAR**

Dear Parents,

We thank you for your continued support of St. Maximilian Kolbe School over the last several years. We believe you and your children have and will continue to benefit from our philosophy of developing the whole person as a Catholic Christian. We remain dedicated to the personal growth of each student in an atmosphere where all are accepted and valued in a Christ-centered community.

The annual tuition adjustments are necessitated by the increased cost of operating the school (i.e. teacher and staff salaries, benefits, employees' pension plan, maintenance, utilities, etc.). The estimated total cost of education is about **\$6,000 per student**. Since the tuition does not cover the total cost of educating our children, the difference is made up by various fund raising efforts during the year and by the generosity of the parish community through weekly collections. We thank you sincerely for your support of these opportunities for parish stewardship. In assessing budget projections for next year and accounting for the Smart Tuition fee, we have decided to establish a more modest increase than in previous years. We hope this is Good News for you! So, spread the word!!

We will continue our efforts to keep tuition rates as reasonable as possible, while striving to fulfill our mission of providing the best possible Catholic Education for your children.

May God bless you and your family!

Warmest Regards,

*Robert J. Carroll*

Rev. Msgr. Robert J. Carroll, Pastor

*Monica Malseed*

Monica Malseed, School Principal

## 2016– 2017 Tuition Policy for St. Maximilian Kolbe School

### **IMPORTANT CHANGES FOR 2016-17**

To further the educational mission and to maintain financial stability, the following tuition policies have been established. The financial support of the school is shared by the entire parish community and, in a particular way, the parents who enroll their children in St. Maximilian Kolbe School. **Beginning in 2016-17, we are pleased to announce that we will be partnering with Smart Tuition for the processing of student registrations and for collection of tuition and fees.** Payment is expected and required of every family as described below.

#### **Payment Policy and Payment Options**

1. All tuition payments and the technology fee will be processed through Smart Tuition.
2. Parents must go online before **March 1<sup>st</sup>** to register and enroll their children for the 2016-17 school year. This date is necessary for budget and staffing decisions.
  - a. Smart Tuition website at: [www.enrollwithsmart.com](http://www.enrollwithsmart.com).
  - b. Our School Code - 13294
  - c. A \$35 per family fee will be assessed by Smart Tuition
3. The initial installment of \$300 per child or maximum of \$600 per family is due **on or before April 15, 2016**. This must be done through Smart Tuition. This will complete the registration process for your child/children for the 2016-2017 school year.
4. **Smart Tuition offers several payment options** – Please refer to the St. Maximilian Kolbe Tuition and Payment Schedule for tuition rates. The options for the remaining balance that will be available through Smart Tuition are noted below:
  - 2 Payments which will be due in July, 2016 and January, 2017
  - 4 Payments which will be due in July, September, November, 2016 and January 2017
  - 9 Monthly Payments which will be due July 2016 through March 2017

The Technology fee of \$185 per family for children in grades K to 8 will be due with the July tuition payment through Smart Tuition.

All Tuition installment payments will be non-refundable.

5. Late or Non-Payment of Tuition
  - If tuition is not current, children will not receive trimester report cards, access to My Students Progress will be suspended and transcripts will not be released. In addition, children will not be eligible to attend field trips.
  - An administrative fee will be assessed by Smart Tuition for delinquent payments.
6. Qualification for Published Subsidized Tuition Rates
  - In order to qualify for the published subsidized tuition rate, **each family must contribute on average a minimum of \$25 per week (\$1,300 per year) in our Sunday Collection during the course of the year which is recorded January thru December.** Use of the collection envelopes provided by the Parish is required to ensure you receive proper credit for your contributions. Failure to fulfill this basic obligation will result in the imposition of a higher tuition rate – the rate for non-supporting families that is noted on the tuition schedule. **The Parish offers an Automated Sunday Offering Program. A form for this program is available below.**

## ST. MAXIMILIAN KOLBE TUITION AND PAYMENT SCHEDULE 2016-2017

### Kindergarten Full Day thru 8th Grade

| Number of Children   | One              | Two              | Three            | Four              | Non-Parishioner or Non-Contributing Rate |
|--|------------------|------------------|------------------|-------------------|--|
| <b>Full Tuition Rate</b>                                     | \$6,000          | \$12,000         | \$18,000         | \$24,000          | \$6,000                                  |
| <i>Parish Subsidy/Scholarship</i>                            | <i>(\$1,630)</i> | <i>(\$4,435)</i> | <i>(\$7,985)</i> | <i>(\$13,185)</i> |  |
| <b>Subsidized Tuition Rate</b>                               | <b>\$4,370</b>   | <b>\$7,565</b>   | <b>\$10,015</b>  | <b>\$10,815</b>   | <b>6,000 / child</b>                     |
| 1st Installment Due 4/15/2016<br>(Non-refundable)            | \$300            | \$600            | \$600            | \$600             | \$300/child                              |
| <b>Balance Due</b>   | <b>\$4,070</b>   | <b>\$6,965</b>   | <b>\$9,415</b>   | <b>\$10,215</b>   | <b>\$5,700/child</b>                     |
| 2 Payments: Due July 2016 and<br>January 2017                | \$2,035          | \$3,483          | \$4,708          | \$5,108           | \$2,850/child                            |
| 4 Payments: Due July,<br>September, November, and<br>January | \$1,018          | \$1,741          | \$2,354          | \$2,554           | \$1,425/child                            |
| 9 Monthly Payments: July 2016<br>through March 2017          | \$452            | \$774            | \$1,046          | \$1,135           | \$634/child                              |

**Please Note: We will be partnering with Smart Tuition for the processing and collection of tuition and fees. Smart Tuition will apply late fees to past due accounts.**

|   | Full Day | Half Day |
|---|----------|----------|
| Pre-K 3 year olds (3 days)<br>Monday, Wednesday, Friday | \$4,175  | \$3,150  |
| Pre-K 4 year olds (5 days)                              | \$5,250  | \$3,950  |
| Kindergarten - Half Day                                 |          | \$3,100  |

### **Other Fees for 2016-2017:**

- \$185 Technology Fee Per Family for Grades K to 8 to be included in your billing from Smart Tuition
- Stationary Fee will be collected in September by individual classes

In order to qualify for the Subsidized Tuition Rate (highlighted above), families must contribute a minimum of \$25 per week or \$1,300 per year in the Sunday Collection. Please use the envelopes provided by the parish when making contributions. This will ensure you receive proper credit for your contributions.

**Families who do not contribute regularly in the Sunday Collection will be billed the Full Cost that**

is shown above.

**ST. MAXIMILIAN KOLBE CHURCH**  
**AUTHORIZATION FOR DIRECT DEBIT OF**  
**WEEKLY OR MONTHLY**  
**CONTRIBUTIONS**

**SECTION 1 MEMBER INFORMATION**

|                                    |       |                        |
|------------------------------------|-------|------------------------|
| NAME (Last, First, Middle Initial) |       |                        |
| ADDRESS (Street, route, P.O. Box)  |       |                        |
| CITY                               | STATE | ZIP CODE               |
| TELEPHONE NUMBER<br><br>(       )  |       | Parish Envelope Number |

I hereby authorize St. Maximilian Kolbe Church to debit funds from the account at the FINANCIAL INSTITUTION designated below, and I further authorize the FINANCIAL INSTITUTION to debit the same to such account without responsibility for correctness of such amount.

This authorization will remain in effect until I initiate the required stop action in such time and in such manner as to allow the above a reasonable opportunity to act upon it.

I agree to notify the St. Maximilian Kolbe Church at 610-399-6936 if I wish to change the designated FINANCIAL INSTITUTION or account from which the funds are to be debited from 30 days prior to the effective date of such change.

|             |  |                  |
|-------------|--|------------------|
| <b>DATE</b> |  | <b>TELEPHONE</b> |
|-------------|--|------------------|

**SECTION 2 FINANCIAL INSTITUTION INFORMATION**

|  |  |                                   |                                  |
|--|--|-----------------------------------|----------------------------------|
| NAME AND ADDRESS OF FINANCIAL INSTITUTION  | ROUTING NUMBER   | CHECK DIGIT                       |                                  |
|  | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/>          |                                  |
|  | TYPE OF DEPOSIT ACCOUNT  | <input type="checkbox"/> CHECKING | <input type="checkbox"/> SAVINGS |
|  | DEPOSITOR ACCOUNT NUMBER   |                                   |                                  |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |  |                                   |                                  |

|   |
|---|
| <p><b>Weekly / Monthly</b><br/>(Circle One)</p> <p><b>DIRECT DEBIT \$</b> _____</p> |
|---|

|   |
|---|
| <p><b>ATTACH VOIDED CHECK HERE</b><br/>(No Deposit Tickets)</p> |
|---|