



Dear Parent or Guardian,

State legislation authorizes the loan of textbooks and instructional materials by the Secretary of Education to children enrolled in kindergarten through grade 12 in nonpublic schools. Our school is now in the process of requesting the specific textbooks and materials to be loaned to your child(ren).

It is required, however, that a parent of each child attending the nonpublic school individually requests a loan of textbooks and instructional materials. We are, therefore, enclosing the individual request form. Please sign the form, date it, and return it to school immediately.

Thank you for your continued assistance and cooperation.

Very truly yours,

Mrs. Monica Malseed  
Principal

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**CERTIFICATE OF INDIVIDUAL REQUEST  
FOR LOAN OF TEXTBOOKS  
AND INSTRUCTIONAL MATERIALS**

I hereby request the loan of textbooks and instructional materials in accordance with the Pennsylvania School Code of 1949 for my child(ren) attending: \_\_\_\_\_ School.

Date: \_\_\_\_\_ (Signed) \_\_\_\_\_  
(Parent or Guardian)

This program is available only to Pennsylvania residents.

**(This form is to remain on file at the school.)**