

## 2018-19 Tuition Policy for St. Maximilian Kolbe School

To further the educational mission and to maintain financial stability, the following tuition policies have been established. The financial support of the school is shared by the entire parish community and, in a particular way, the parents who enroll their children in St. Maximilian Kolbe School. We will continue our partnership with **Smart Tuition** in 2018-19. Payment is expected and required of every family as described below.

### Payment Policy and Payment Options

1. All tuition payments and the technology fee will be processed through Smart Tuition.
2. Parents must return the **Re-Registration Form** that was sent home with your child. By signing the re-registration form, you give permission for your Smart Account to be rolled over to the 2018-19 school year. All settings will remain the same as your 2017-18 account (payment plan and payment method). You can review / change your Smart Tuition account settings once your account is rolled over.
  - a. Smart Tuition website: parent.smarttuition.com
  - b. Our School Code is 13294
  - c. An annual \$35 per family fee will be assessed by Smart Tuition
  - d. Smart Tuition Frequently Asked Questions is included with this packet
3. The initial installment of \$300 per child or maximum of \$600 per family is due on April 1<sup>st</sup> or April 15<sup>th</sup> (based on your selected due date in Smart Tuition). This must be done through Smart Tuition. This will complete the registration process for your child/children for the 2018-19 school year.
4. **Smart Tuition offers several payment options** – Please refer to the St. Maximilian Kolbe Tuition and Payment Schedule for tuition rates. The options for the remaining balance that will be available through Smart Tuition are noted below:
  - 2 Payments which will be due in July, 2018 and January, 2019
  - 4 Payments which will be due in July, September, November, 2018 and January 2019
  - 9 Monthly Payments which will be due July 2018 through March 2019

The Technology fee of \$185 per family for children in grades K to 8 will be due with the July tuition payment through Smart Tuition.

**All Tuition installment payments will be non-refundable.**

5. Late or Non-Payment of Tuition
  - If tuition is not current, children will not receive trimester report cards, access to My Students Progress will be suspended and transcripts will not be released. In addition, children will not be eligible to attend field trips.
  - An administrative fee will be assessed by Smart Tuition for delinquent payments.

6. Qualification for Published Subsidized Tuition Rates

- In order to qualify for the published subsidized tuition rate, **each family must contribute on average a minimum of \$25 per week (\$1,300 per year) in our Sunday Collection during the course of the year which is recorded January thru December.** Use of the collection envelopes provided by the Parish is required to ensure you receive proper credit for your contributions. Failure to fulfill this basic obligation will result in the imposition of a higher tuition rate – the rate for non-supporting families that is noted on the tuition schedule. **The Parish offers an Automated Sunday Offering Program. A form for this program is available below.**